

FRANKLIN COUNTY PUBLIC HOSPITAL DISTRICT #1
REGULAR MEETING
605 S. COLUMBIA AVE., CONNELL, WA
TUESDAY, JANUARY 13, 2026, AT 2:00 P.M.

CALL TO ORDER – 2:03 P.M.

ROLL CALL

- Commissioner Chair Robert Andrews, Commissioner Lori Hayles, Chief Administrative Officer Ken Woffenden, Chief of Operations Jason McGary, and Administrative Assistant Heather Benson.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

- Commissioner Hayles made a motion to approve the agenda as written. Chairperson Andrews seconded the motion and passed.

PUBLIC COMMENT – None at this time.

CONSENT AGENDA

- Commissioner Hayles made a motion to approve the Consent Agenda items 1-4 as presented. Chairperson Andrews seconded the motion. Motion carried.
 1. Minutes of the Regular Board Meeting December 9, 2025
 2. Warrants 26V001 – 26V035 - \$46,527.88
 3. Payroll Register 25PR24 - \$31,080.39
 4. Payroll Register 26PR01 - \$38,102.69

COMMISSIONERS REPORT

- Commissioner Hayles – No report at this time.
- Commissioner Andrews – No report at this time.

CHIEFS REPORT

- Chief Woffenden
 - Reported the number of FCPHD1 emergency calls for 2025.
 - Submitted the updated list of vehicle maintenance records for 2025.
 - Announced FCPHD1 achieved a 100% score on the WEMIS Data Report and shared a commendation letter from Dr. Hodges, MPD, recognizing exceptional report writing.
 - Praised Medical Officer Stoker for strong report review performance and acknowledged responders for their continued professionalism.
 - Noted the ongoing SAO audit is nearing completion.
- Chief McGary
 - Echoed appreciation for responders' high-quality reports.
 - Reported 710 dispatched calls for 2025.
 - Announced two newly certified EMTs and one EMR advancing to EMT who is preparing for national testing.
 - Noted TimeNet was discontinued through BBSI due to scheduling difficulties.
 - Reported that Officer Jon Cox has posted the 2026 training schedule.
 - Shared that two new ambulances arrived in December 2025, with a Push-In ceremony tentatively planned for February.
 - Applied for an EMS Trauma pass-through grant to support extrication training and equipment.

PAID HOLIDAYS FOR PART-TIME / NIGHT SHIFT

- Commissioner Hayles made a motion approve holiday pay for the entire night shift from 6 p.m. – 6 a.m. Commissioner Andrews seconded it. Motion carried.

VACANT COMMISSIONER SEAT

- Dana Herron was nominated for FCPHD1 Commissioner, Position 3. No additional applicants or nominations were received.

EXECUTIVE SESSION

- Chairperson Andrews adjourned the Regular Business Meeting at 2:27 p.m. and opened the executive session for 30 minutes under RCW 42.30.140(4)(a) collective bargaining / contract negotiations.
 - Attendees: Chairperson Andrews, Commissioner Hayles, Chief Woffenden, and Chief McGary.
- Chairperson Andrews closed the Executive Session at 2:57 p.m. with no decision made and the Regular Business Meeting opened.

FULL-TIME EMPLOYEE UNION CONTRACT

- Due to limited review time, this was tabled until Friday, January 16, 2026, at 2 p.m.

ACTION ITEMS

- None at this time.

ADJOURN

- Chairperson Andrews adjourned the meeting at 3:00 p.m.
- Next Regular Meeting will be February 10, 2026, at 2:00 p.m.



Commissioner Chair Robert Andrews



Commissioner Lori Hayles



Administrative Assistant Heather Benson