

FRANKLIN COUNTY PUBLIC HOSPITAL DISTRICT #1

REGULAR MEETING

605 S. COLUMBIA AVE., CONNELL, WA
TUESDAY, DECEMBER 9, 2025, AT 2:00PM

CALL TO ORDER – 2:00PM

ROLL CALL AND PLEDGE OF ALLEGIANCE

- Commissioner Chair Mike Harrington via phone, Commissioner Robert Andrews, Commissioner Lori Hayles, Chief Administrative Officer Ken Woffenden, Chief of Operations Jason McGary, and Administrative Assistant Heather Benson. Public members in attendance: Rolando Rivera, Onna Pollock

APPROVAL OF AGENDA

- Commissioner Andrews made a motion to approve the agenda as written. Chairperson Harrington seconded the motion and passed.

PUBLIC COMMENT – None at this time

CONSENT AGENDA

- Commissioner Andrews made a motion to approve the Consent Agenda items 1-4 as presented. Chairperson Harrington seconded the motion and passed.
 1. Minutes of the Regular Board Meeting November 12, 2025
 2. Warrants 25V295 – 25V325 - \$57,667.54
 3. Payroll Register 25PR22 - \$39,193.68
 4. Payroll Register 25PR23 - \$40,678.64

COMMISSIONERS REPORT

- Commissioner Hayles
 - Expressed gratitude to the EMTs for the care they provided to a former FCPHD1 EMT.
 - Read a Facebook post from Kele Valles thanking the FCPHD1 EMTs for diligently responding to 3 separate, high-level emergencies on the night of November 29 into the early morning of November 30. Commissioner Hayles expressed her own gratitude to the crew.
 - Thanked Commissioner Harrington for his service, noting that it has been an honor to serve alongside him.
- Commissioner Andrews – Nothing at this time.
- Commissioner Harrington
 - Thanked everyone during his 22 years of service.

CHIEFS REPORT

- Chief Woffenden
 - Stated that FCPHD1 is fortunate to have such dedicated responders and that their service is greatly appreciated.
 - Expressed appreciation for Commissioner Harrington and thanked him for what he has done for FCPHD1 while serving as a commissioner.
- Chief McGary
 - Thanked Commissioner Harrington for his reliability, consistency, and always willing to have open conversations noting that his contributions helped advance FCPHD1 to where it is today.
 - Nathan Southwick is returning January 1, 2026.
 - VOD shifts are now consistently covered, which has boosted EMTs' confidence in responding to calls and positively impacted the district.

- Thanked the FTEs for covering open shifts, particularly during the holiday period.

OATH OF OFFICE

- Lori Hayles was sworn in by Commissioner Andrews as Commissioner for Franklin County Public Hospital District 1 - District #2 position 2 2026-2031.

SICK LEAVE CASH OUT POLICY

- Policy and Procedures - Commissioner Harrington made the motion for VOD non-bargaining employees and office staff to cash out sick leave at 50% for hours accrued over 40 through midnight December 31 each year. Commissioner Andrews seconded the motion and passed.

BASIN CITY STATION ESCAPE DOOR

- One of three quotes have been received for this project.

CONNELL STATION #1 GARAGE DOOR

- Damage to bay door was discussed.

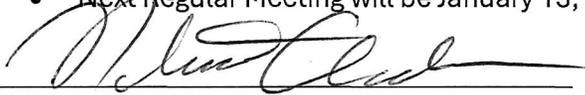
REFORMED VOD STAFFING POLICY

- Policy and Procedure - Chief McGary restated the VOD Staffing Shift sign up.

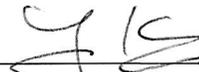
EXECUTIVE SESSION / ACTION ITEMS – none at this time

ADJOURN

- Chairperson Harrington adjourned the meeting at 2:30pm.
- Next Regular Meeting will be January 13, 2026, at 2:00pm



Commissioner Chair Robert Andrews



Commissioner Lori Hayles



Administrative Assistant Heather Benson